

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
RUMSON, NEW JERSEY 07760**

Regular Meeting

October 29, 2024

Rumson-Fair Haven Regional High School Learning Commons

6:30 p.m.

AGENDA

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

1. Call to Order

2. Salute the Flag

3. Statement of Compliance

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mr. Grant		Mrs. Kiley		Mr. Page	
Mrs. Halcrow		Mrs. McCabe		Mrs. Thompson	
Mrs. Hickey		Mrs. McGinty		Mrs. Whitehouse	

5. Welcome of Visitors

6. Communications

7. Board Reports

- ❖ Student Representative Report - Olivia Rome, Patrick Thompson
- ❖ Finance & Facilities - Mr. Page - October 21, 2024
- ❖ Personnel - Mr. Page - October 16, 2024
- ❖ Policy - Mrs. Halcrow - October 9, 2024

- ❖ Referendum Ad-Hoc - Mrs. Whitehouse - October 11, 2024
- ❖ Student Wellness - Mrs. Hickey - October 18, 2024
- ❖ Board President's Report
 - Board Goals
- ❖ Superintendent's Report

Drills

TYPE OF DRILL	DATE	TIME	DURATION
Bus Evacuation	9/20 9/23	7:10 a.m.	N/A
Evacuation Drill	9/10	12:45 p.m.	18 minutes
Fire Drill	9/12	1:25 p.m.	5 minutes

Enrollment - 825 as of September 30, 2024

8. Special Presentation

9. Public Comment on Agenda Items

10. ACTION ITEMS

MINUTES

The Superintendent recommends minutes #1.

Approve Board Meeting Minutes

1. Recommend Board approval of the following meeting minutes:
 - a. October 8, 2024 Regular Meeting Minutes
 - b. October 8, 2024 Executive Session Minutes

PERSONNEL

The superintendent recommends personnel items #2-10

2. Approval to Amend Start Date

Recommend Board approval to amend the start dates for the following staff :

No.	Staff Member	Position	From	To
1.	Kerri Bress	School Nurse	On or after September 30, 2024	September 30, 2024

New Staff Appointments

3. Approval of the Appointment of Night School Security Monitor

Recommend Board approval of the appointment of Robert Armento as a Night School Security Monitor for the 2024-2025 school year, to begin once approved through criminal history, at \$30.00 per hour 7 hours per day for 10 months when school is in session.

4. Approval to Ratify the Appointment of Art Teacher for the 2024 - 2025 School Year

Recommend Board approval to ratify the appointment of Alexa James as an Art Teacher for the 2024 - 2025 school year, to begin on October 18, 2024 through June 30, 2025 at Step 2 of the BA Guide, \$63,695.00, prorated.

5. Approval of Mentor for New Faculty Member

Recommend Board approval of the following mentor for new faculty mentor, effective October 4, 2024:

No.	New Teacher	Mentor	Mentor Stipend
1.	Alexa James (CE)	Kristen Lanfrank	\$1,000
2.	Fiona Lenahan (CEAS)	Petronila Luccarelli	\$550

6. Approval of Chaperones and Stipends for the Art Trip for the 2024 - 2025 School Year

Recommend Board approval of the chaperones for the art trip at a total stipend of \$125 per day with \$75 per day funded by the respective students traveling on said trips and \$50 per day funded by the Board of Education:

<u>NAME</u>	<u>DESTINATION</u>	<u>DATES</u>	<u># OF DAYS</u>	<u>TOTAL STIPEND</u>
Sarah Fitzgerald	Italy	February 8 - 16, 2025	9	\$1,125
Kristen Lanfrank	Italy	February 8 - 16, 2025	9	\$1,125

Leaves of Absence

7. Approval of Leave of Absence for the 2024 - 2025 School Year

Recommend Board approval of leaves of absence for the 2024-2025 SY as listed:

No.	Employee #	Leave of Absence Dates
1.	5458	<u>Paid Leave of Absence</u> 12/9/24 - 1/3/2025 <u>FMLA</u> 1/6/25 - 2/14/2025 Unpaid w/ benefits <u>NJFLA</u> 2/17/2025 - 5/16/2025 Unpaid w/benefits <u>Return Date</u> 5/19/2025

8. Ratify Change in LOA

Recommend Board ratify the approval of a change in leave of absence as listed:

NO.	EMPLOYEE	From: Original Dates	TO: Updated Dates
1.	5158	<u>FMLA</u> October 8 - On or about October 22,2024 <u>Return Date</u> Approximately October 23, 2024	<u>FMLA</u> October 14-16, 2024 <u>Return Date</u> October 17, 2024
2.	5127	<u>FMLA</u> October 15 - On or about October 25,2024 <u>Return Date</u> Approximately October 28, 2024	<u>FMLA</u> October 15 - 23, 2024 <u>Return Date</u> October 24, 2024

Substitutes / Coaching/Advisor Appointments

9. Approval of Substitutes for the 2024 - 2025 School Year

Recommend Board approval of the following substitutes for the 2024 - 2025 school year:

Katherine Molzon	Substitute School Nurse
Eleazar DeLuca	Substitute Teacher
Tammie Holcombe	Substitute Teacher
Joseph Teresi	Substitute Teacher

10. Approval of Winter Coaches

Recommend Board approval of the following winter coaches for the 2024 - 2025 school year:

BOYS BASKETBALL - GROUP II

Head Coach	Chris Champeau	7	\$8,608
Assistant Coach	Jeff Herkimer	7	\$6,370
Assistant Coach	John Velcamp	3	\$4,949
Assistant Coach			

GIRLS BASKETBALL - GROUP II

Head Coach	Dave Callahan	7	\$8,608
Assistant Coach	Kelly Ridolfi	7	\$6,370
Assistant Coach	Steven Heath	7	\$6,370

WRESTLING - GROUP II

Head Coach	Eleazar DeLuca	4	\$6,818
Assistant Coach	Jeremy Schulte	7	\$6,370
Assistant Coach	Zachary DelVecchio	4	\$5,311
Volunteer Coach	Thomas Colella		
Volunteer Coach	Joseph Teresi		

SWIMMING - GROUP III

Boys Head Coach	Zach Wilson	7	\$7,929
Girls Head Coach	Meghan Vaccarelli	7	\$7,929
Assistant Coach	George Massabni	5	\$5,238

ICE HOCKEY - GROUP III

Head Coach	Eric Zullo	7	\$7,929
Assistant Coach	Brad Power	7	\$5,954
Assistant Coach	Gregg Amato	7	\$5,954
Volunteer Coach	Dino Pagano		

WINTER TRACK - GROUP IV

Head Coach	Tim McLoone	7	\$5,663
Assistant Coach	Robert Keogh	6	\$4,158
Assistant Coach	Michael Haughwout	6	\$4,158
Assistant Coach	Alex Cafiero	4	\$3,603
Volunteer Coach	Ken Young		
Volunteer Coach	Jessica Mentzel		

Head Strength & Conditioning Coach Winter Season - GROUP II	Robert Orrok	7	\$8,608
Assistant Strength & Conditioning Coach Winter Season - GROUP II	Kyle Marinelli	4	\$5,311

FINANCE

The superintendent recommends finance items #11-26

Board Secretary's Monthly Certification - September 2024

Pursuant to 6A:23A-16.10(c)3, I, Sean Cranston, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Sean S. Cranston

11. Approval of Bill List

Recommend Board approval of the following bill lists dated **October 16, 2024**:

General Fund	\$
Special Revenue Fund	\$ 1,727.00
Capital Projects Fund	\$
Food Services Fund	\$
Total	\$ 1,727.00
Payroll 10/15/24	\$ 613,235.47
Total Expenditures	\$ 614,962.47

12. Approval of Bill List

Recommend Board approval of the following bill lists dated **October 24, 2024**:

General Fund	\$ 268,389.85
Special Revenue Fund	\$
Capital Projects Fund	\$ 139,171.09
Food Services Fund	\$ 363.10
Total	\$ 407,924.04
Total Expenditures	\$ 407,924.04

13. Approve Board Secretary’s Report – September 2024

Recommend Board approval of the Board Secretary’s report for **September 30, 2024**.

14. Approve Panda LLC, Cash Reconciliation Report– September 2024

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **September 30, 2024**.

15. Budget Transfers - September 2024

Recommend Board approval of the budget transfer report for **September 2024**.

16. Board of Education’s Certification of Budgetary Major Account Fund Status

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary’s monthly financial reports as of **September 30, 2024**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

17. Approve of Use of Facilities - Non Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Time(s)	Organization	Event	Facility
11-2-24 to 2-22-25	6:30-7:30 pm M,T,F 8:30-12:30 S	RFH Youth Wrestling	Practice	Cafeteria
Nov ‘24 - Mar ‘25	6:00-9:00 PM M, TH 8-11 AM Sat	RFH Youth Lacrosse	Practice	Stadium Turf

18. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Day	Location
November	Caitlin Altland	Seminar: The Early Republic	\$29.99	\$0	Full- No sub	Virtual

11/26/24	Laura Bailliard	Sexuality and Instructing Learners with ASD	\$52	\$0	Half Day PM	Virtual
11/21/2024	Marisa Stefani	Behavioral Threat Assessment Training NJ K-12	\$0	\$0	Full	Virtual
11/15/24	Marisa Stefani	Special Education Toolkit: Interventions to Address the New Generation of Student Behavioral Needs	\$149	\$0	Full	Monroe, NJ
11/15/24	Elisa Verran	TCNJ Counselor Reception Event	\$0	\$0	Full	Ewing, NJ
12/6/24	Elisa Verran	Montclair State Counselor Workshop	\$0	\$38	Full	Montclair , NJ
11/21/24 to 11/24/24	Crowley, Suzanne	NCTE Annual Convention	\$450	\$1650	Full	Boston, MA
11/22/24	Miller, Robert	38 Tests to Rule them all, Really?	\$0	\$0	Full	West Long Branch, NJ
11/18/24	Phillips, Hannah	Community Based Instruction (CBI) Overview	\$0	\$0	Half AM	Virtual
12/17/24	Phillips, Hannah	Marketing Matters: Making the most out of CBI through Community Partnerships	\$0	\$0	Full	Virtual
11/8/24	Luz Coby	NJEA Convention	\$0	\$0	Full	Virtual
11/8/24	Jennifer Fiorini	NJEA Convention	\$0	\$0	Full	Virtual
11/8/24	Lindsay McCarthy	NJEA Convention	\$0	\$0	Full	Virtual
11/5/2024	Zachary Lorelli Seth Herman	Wall Township High School	\$0	\$0	½ Day AM	Site Visit

19. Retroactive Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board retroactively approve the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Day	Location
9/11/24 to 9/12/24	Michael Haughwout	The Institute for the Environment and Sustainability (IES)'s Willeke Lecture	\$0	\$0	Full	Oxford, OH
10/17/24	Maryanne Furey	NJ DOE Office of Data Management personnel NJ SMART reporting	\$0	\$0	Full	Sewell, NJ

20. Approve On-Tech Consulting - E-Rate Consultants 2025-2026 SY

Recommend Board approval to enter into a letter of intent to contract with On-Tech Consulting, Red Bank, NJ to assist in completing the application process for E-Rate funding for the 2025-2026 school year, with a maximum cost to the district of \$1,500.

21. Approve Comprehensive Maintenance Plan and Form M-1

WHEREAS, the Department of Education requires New Jersey requires School districts to submit a three-year Comprehensive Maintenance Plan and Form M-1 documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the Comprehensive Maintenance Plan for the various facilities of the Rumson-Fair Haven Regional High School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, now therefore be it

RESOLVED, that the Rumson-Fair Haven Regional High School Board of Education hereby authorizes the school business administrator to submit the Comprehensive Maintenance Plan and Form M-1 for the Rumson-Fair Haven Regional High School District, in compliance with Department of Education requirements.

22. Approval to Accept a Donation from Ridge Road Run Alliance

Recommend Board approval to accept a donation in the amount of \$15,000 from the Ridge Road Run Alliance overseen by the Source Foundation at Red Bank Regional High School to be used to meet our needs in line with the mission of the Ridge Road Run Alliance.

23. Approve submission of Health and Safety Evaluation of School Buildings Checklist - Statement of Assurance

Recommend Board approval of the submission of the Health and Safety Evaluation of School Buildings Checklist - Statement of Assurance for the School Year 2024-2025 , to the Monmouth County Executive Superintendent of Schools.

24. Approval of Total Registration

Recommend Board approval of Total Registration as an Advanced Placement registration provider for the 24-25 SY.

25. Approve procedure to reduce legal costs

Recommend Board to approve procedures per N.J.A.C. 6A:23A-5.2(a)(3) which requires that where the district's audited (pre-audit year, 6/30/23) per pupil legal costs exceeds 130% the audited statewide average for that year, the district is required to implement the cost containment procedures listed in N.J.A.C. 6A:23A-5.2(a)(3).

26. Approve Internal Capital Projects Plan (LRFP)

Recommend Board to approve the internal Capital Projects Plan (LRFP) for the 24-25 SY.

EDUCATION

The superintendent recommends education items #27-29

27. Approval of Field Trip Request(s) for the 2024-2025 School Year as listed

Recommend Board approval of the following field trip request(s) for the 2024-2025 school year:

DATE	DESTINATION	CLUB/CLASS	ADVISOR/ CHAPERONES
November 1	Metropolitan Museum of Art	AP Art History AP Studio Portfolio Design	Kristen Lanfrank Meredith Brow Alexa James
November 11	Victory Park, Rumson Memorial Park, Fair Haven	Veterans Appreciation Club	Eric Zullo

28. Approval of Fundraising Request(s) for the 2024-2025 School Year as listed

Recommend board approve the following fundraising request(s) for the 2024-2025 school year:

DATE	CLUB/PROGRAM	ADVISOR(S)	ACTIVITY
2024 - 2025 School Year	Class of 2026	Alyssa Schulte	Dine to Donate at Chick-fil-A, Panera, Surf Taco
2024 - 2025 School Year	Character Ed	Alyssa Schulte	Pen Pal Letters to Special Education children
Month of November	Character Ed	Alyssa Schulte	Blessing bag collection for Veterans
Month of November	Character Ed	Alyssa Schulte	Shoe and sock collection for those in need
November 30	Character Ed	Alyssa Schulte	Don't Shock Me Flag Football Tournament

29. Approval to Affirm HIB Decision

Recommend Board approval to affirm the recommendation made by the Superintendent regarding the HIB Investigation FY 2024-2025-1 reported by the Superintendent at the Board's October 8, 2024 Meeting.

11. Motion to Approve Recommendations
12. Approval Vote
13. Discussion Items
14. Public Comment - Any School Related Topic
15. Executive Session
 - ❖ Student Matters
 - ❖ Personnel
 - ❖ Attorney/Client Privilege

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Rumson-Fair Haven Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on October 29, 2024 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

16. Reconvene Public Session
17. Superintendent's Additional Action Items
18. Motion to Approve Recommendations
19. Other Business
20. Unfinished Business
21. Adjournment

Communicating With the Board of Education

The Rumson-Fair Haven Board of Education meets in public session twice each month, usually on the second and third Tuesdays, beginning at 6:30 p.m. in the Auditorium of the High School. The Board of Education welcomes comments and suggestions from the residents of Fair Haven and Rumson. To that end, provision is made for public discussion at each meeting.

There are two ways in which an individual or group may address the Board directly in person. The request should be made in advance to be recognized during the first Public Discussion session of the meeting. The request should be made to the office of the Superintendent of Schools by Noon on Friday preceding the meeting. The request should identify the name of the individual or group and the topic of the comments. The phone number of the Superintendent is 732-842-1597, extension 550.

The second way is to be recognized during one of the two Public Discussion sessions included on the agenda for the meeting. The first session occurs prior to Board votes on action items. Remarks during that session are restricted to topics included on the printed agenda, unless a request to be recognized was made as described above. The second session occurs near the end of the meeting, and any topic may be addressed.

Each session is limited to 30 minutes. Any one person may address the Board for a maximum of 5 minutes. Once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of 2 minutes. Citizens who have spoken once during the session will be recognized a second time only after all others have been heard a first time. Speakers are required to state their names and addresses.

These guidelines have been established in order to permit public input, while permitting the Board of Education to conduct its business in a reasonable amount of time. As always the Board welcomes public input in the form of letters addressed to the Superintendent of Schools, 74 Ridge Road, Rumson, NJ 07760.